Student Username

If you are a new student, you will not have access to your username at this stage. Please log in as a Guest.

Whiteknights Students

If you are a Whiteknights campus student who has not yet enrolled or you are a parent, guardian or third party please click “Return to homepage” and login using the Guest Login. You will need the Student ID and date of birth.
Existing Students

Your Username

Your University Username is a unique identifier that allows you to access University online resources.

Your Password

Your password must be kept secret and must not be written down or shared with anyone else. Failure to keep your password secret threatens security, might imperil your personal data and is an infringement of the University Rules.

http://www.reading.ac.uk/internal/its/its-rules.aspx

We recommend that you change your password as soon as possible to something more memorable using the link below. The password can be changed after 24 hours from the date on this letter. There may be a brief delay before your new password takes effect.

https://password.reading.ac.uk

If you forget your password you will have to complete the following:

- Open the following link:
- https://password.reading.ac.uk/reminder
- Click continue
- Leave the PIN reminder button selected and click next
- Enter your username and student ID and click continue
- Your pin reminder will then be sent to your personal email address
- Once you have received your pin, log onto https://password.reading.ac.uk/reset
- Click continue
- Enter your username, student ID and the PIN number that you received
- Type in the new password you have chosen and confirm the password in the box below
- Click continue
- You should receive a message to say the password change was successful.

Webmail

University Student Mail is found at http://mail.live.reading.ac.uk
Use of University information

University of Reading employees may have access to electronic information that may be sensitive and confidential. The University considers the protection of its electronic information, and the infrastructure that supports access to it, from unauthorised use to be a responsibility of individual employees. Failure to act in accordance with University guidelines, including but not limited to those set out in your contract of employment and the University's information compliance policies, as well as instructions from your manager may result in disciplinary and/or legal action.

Please read and observe the following University's information compliance policies and Rules for Computers:

www.reading.ac.uk/data-protection-policy
www.reading.ac.uk/encryption-policy
www.reading.ac.uk/rm-policy
www.reading.ac.uk/web/FILES/calendar2012-13/G_university_computers.pdf

University information that is sensitive or confidential must be used only as required in the performance of your University duties. You may not inspect, copy, alter, delete, share, grant access to, or in any other manner use such information, except as required in the performance of your job duties.

You are responsible for the security, privacy, and control of data in your care, or that obtained through access privileges entrusted to you, including your username/password. If you have reason to believe that your username/password is known by or has been used by another person, you must immediately notify your manager and IT Services. Sharing a username and password on the University system, without explicit arrangement with IT Services, constitutes an offence by both lender and borrower.

You must take every precaution to prevent unauthorized access to University information, particularly sensitive and confidential data. Such data shall not be presented or shared inside or outside the University without prior approval from the appropriate departmental manager and should never be left on any computer to which access is not controlled.

When using the University’s electronic information systems, you must exercise care to protect University information from unauthorised use, disclosure, alteration, or destruction. Before granting access to confidential or sensitive information you should be satisfied that a “need to know” is clearly demonstrated. You must seek guidance from an appropriate manager when the appropriate use of, or the granting of access to, such information is unclear.

Further Information

Further information about many of the services available at the University, including Computing Help, Technology in Central teaching classrooms, Media Production and Library services, can be found on the student Portal Web page at: http://www.rdg.ac.uk/student/